

Dominy Memorial Library  
Board of Directors' Meeting  
May 22, 2019

Meeting called to order by President Jim Paternoster at 12:08 P.M. in the White Community Room of Dominy Memorial Library.

Members Present: Jim Paternoster, Ruth Teubel, Shirley Mitchell, Jim Munz, Wayne Hammer, and librarian Amanda Todd

Members Absent: Jan Lancaster, John Tollensdorf, Mark Taylor, and Gary Hofmann

Minutes: Minutes from both the regular April meeting as well as the special May 2 budget meeting were approved on a motion by Jim Munz, seconded by Wayne Hammer.

Financial: We are financially stable. Financial report was approved on a motion by Wayne Hammer, seconded by Shirley Mitchell.

Circulation: Our numbers for April were up, especially for ebooks and audiobooks.

Old Business:

1. Policy Manual: The next section of policies, general operating, was reviewed and discussed. Amanda Todd will bring an updated copy to the next board meeting for approval. She also reported that there's been good feedback from patrons about the policy change regarding DVD checkouts. Patrons like the two week DVD checkout as it's consistent with other materials.
2. FOIA/OMA Training: Mark Taylor and John Tollensdorf still need to complete the Open Meetings Act online training. All board members must complete this once per term.
3. Board Terms: A replacement trustee for Wayne Hammer was discussed. Shirley Mitchell made a motion to appoint Marcia Walter as a new trustee, effective July 1, 2019, seconded by Jim Munz. Motion carried. Amanda Todd will write up a resolution letter to the City for both Marcia and Gary Hofmann, who has decided to renew his term.

New Business:

1. Patron Comments: A thank you note from the Fairbury Garden Club was shared for the use of our front lawn for their annual plant sale.
2. Maintenance: An air conditioner motor was replaced, the Rotary Club donated money to refurbish our DVD/audiobook drop box, and our front automatic door was repaired.
3. Amanda Todd reported that so far we have received \$2,080 in monetary donations and \$430 in coupons/gift certificates from area businesses for the summer reading program. This is \$855 more than last year. A big thank you goes out to our area businesses for supporting the library and summer reading program!
4. Non-Resident Fee: A motion to set the 2020 non-resident fee at \$76.00 was made by Wayne Hammer, seconded by Ruth Teubel. Motion carried.
5. Reports: The Illinois Public Library Annual Report (IPLAR) is completed and will be submitted upon signatures by Jim Paternoster (president) and Jan Lancaster (secretary). The statement of revenues and expenditures has been completed and given to the City.

Meeting adjourned at 12:53 PM on a motion by Wayne Hammer, seconded by Ruth Teubel.